

## **Appendix A**

### **Leeds Local Enterprise Growth Initiative (LEGI) Programme Board Terms of Reference**

#### **Aim**

To oversee and guide the implementation of the Leeds LEGI Programme which aims to “Share the Success” of Leeds by using enterprise in all its forms to create jobs and wealth in our most deprived communities.

#### **Objectives and Activities**

1. To provide governance, leadership and transparent decision making to ensure the effective management of LEGI resources.
2. To consider proposals for LEGI funding from projects outlined in the Leeds LEGI bid, ensuring that the best use is made of LEGI resources. To make where appropriate recommendations on LEGI funding to the Council’s Executive Board.
3. To oversee the monitoring of performance for LEGI projects/the LEGI programme ensuring that all targets and milestones are met.
4. To guide future research and evaluation ensuring that one of the legacies of the LEGI programme is that the Leeds partnership has a thorough understanding of what works on the ground in enterprise support and how to measure success.
5. To act as “champions “for Leeds LEGI ensuring that where ever possible linkages are made between LEGI projects, other regeneration programmes and relevant private/ public/voluntary sector organisations.
6. To ensure that Leeds LEGI contributes to the Vision for Leeds and in particular “Narrowing the Gap” between our most deprived communities and the rest of the city.
7. To ensure that the residents and businesses within our target communities actually benefit from the Leeds LEGI Programme.
8. To aim where ever possible to use LEGI funding as pump priming to ensure the ongoing sustainability of the Leeds LEGI programme.

#### **Board Membership**

A mixture of private/public/voluntary sector individuals who have particular expertise in enterprise development/regeneration or who operate a business within some of our target communities/target industrial sectors. Representatives should be from a senior level in their respective organisations.

#### **Board Meetings**

- These will be held bi monthly in the first year of operation and there after on at least four occasions per calendar year.
- Deputies will be allowed at the discretion of the chairman
- The Board will be serviced by the Leeds LEGI Programme Management team, Development Department, Leeds City Council.

#### **Board Members**

There is no personal liability attached to being a board member nor is there any remuneration attached to the position.